

Belcarra National School

Enrolment Form

Name of Child: _____

Child's name and surname in Irish (If known) _____

Home Address: _____

Eircode: _____

E-mail address: _____

PPS Number: _____ (available from Department of Social and Family Affairs)

Date of Birth: _____ Gender: _____

Age at school entry _____ years and _____ months

Number of children in family: _____

Child's place in family: _____ eg only child, 1st of 3 etc.

Nationality: _____

Previous Education (Pre-School or school), _____

Number of years attended: _____

Religious denomination: _____

Date and Place of Baptism: _____

Name and phone number of Child's doctor: _____

Have you used any of the following services for your child?

- | | | |
|---------------------------|-----|----|
| • Occupational Therapy: | Yes | No |
| • Speech Therapy: | Yes | No |
| • Psychological Services: | Yes | No |

If so give details: _____

Any information about your child's general health, speech, vision, hearing, allergies, behaviour etc of which the school should be aware?

If so please give details:

Are they on any medication the school should know about?

Mother's name: _____

Address: _____

Phone No: Home: _____ Work: _____

Mobile: _____

Mother's Occupation: _____

Mother's maiden name: _____

Father's name: _____

Address: _____

Phone: Home: _____ Work: _____

Mobile: _____

Father's occupation: _____

Preferred mobile number for Text-a-parent: _____

Name of person to be contacted if parents are not available:

Contact 1: _____ Phone no. _____

Relationship to child: _____

Contact 2: _____ Phone no. _____

Relationship to child: _____

Who will be collecting your child at 1.50pm while he/she is in Junior and Senior Infants?

Name: _____ Mobile no. _____

Please supply details of any Legal Orders of which the school should be aware.

If there is any other information you think is relevant, please give details:

Please enclose a copy of your child's Birth Certificate

It is important to let us know immediately if any of the details you have given on this form change, so that we have **Up To Date** contact details at all times.

Please note this information may be shared with State Agencies on a legal basis eg. HSE, DES, NCSE, EWB and Túl'sa

**Belcarra N.S.
Belcarra,
Castlebar,
Co Mayo.**

The Department of Education and Skills has developed an electronic database of primary school pupils called the Primary Online Database (POD) which involves schools maintaining and returning data on pupils to the Department at individual pupil level on a live system. The database allows the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes, to follow up on pupils who do not make the transfer from primary to post primary level and for statistical reporting.

The database will hold data on all primary school pupils including their PPSN, First Name, Surname, Name as per Birth Certificate, Mother's Birth Surname, Address (including Eircode), Date of Birth, Gender, Nationality, whether the pupil is in receipt of an Exemption from Irish and if so the reason for same, and whether the pupil is in a Mainstream or Special Class. The database will record the class grouping and standard the pupil is enrolled in. The database will also contain, on an optional basis, information on the pupil's religion, on their ethnic or cultural background and whether one of the pupil's mother tongues is English or Irish. **In order to assist with the gathering of data please complete this form in CAPITAL LETTERS and return to the school. The second page of this form will be retained by the primary school.**

Teacher/Class Name _____

Current Standard

Junior Infants ☐ Senior Infants ☐ First Class

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Second Class ☐ Third Class ☐ Fourth Class ☐

Fifth Class ☒ **Sixth Class** ☐ **Special Class** ☐

Pupil Forename:

Pupil Surname:

PPSN of Pupil _____

Mother's Birth Surname _____

Pupil's Date of Birth _____

Pupil's Gender: Male ☐ Female

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Birth Cert Forename (if different from name above)

Birth Cert Surname (if different from name above)

Pupil Address

Eircode

County

(See <https://finder.eircode.ie/> for Eircode)

Nationality

(In the case of dual citizenship, please specify both nationalities)

Belcarrra N.S.
Belcarra,
Castlebar,
Co Mayo.

The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Religion and ethnic and cultural background are special category data under the General Data Protection Regulation (GDPR). Mother tongue is personal category data requiring consent for collection. While these questions are optional, written consent is sought by the student's school to record this information and for the school to forward this information to the Department.

The information would be very useful to the Department for statistical and research purposes. Aggregated information on Ethnic/Cultural background will be used to track the progress of these groups, and to compare their progress with other groups, thereby identifying gaps in the system and assisting in the development and implementation of appropriate policies and interventions. Aggregated information on religion will be used for statistical purposes only. Mother tongue is collected to identify, monitor and evaluate the need for English as an additional language (EAL) support. Parents/guardians have the option to identify their children's religion, ethnic background or if mother tongue is English or Irish and to consent for this information to be transferred to the Department of Education and Skills. This page of the form will be retained by your primary school.

Special category data

To which ethnic or cultural background group does your child belong (please tick one)?

(Categories based on the Census of Population)

White Irish	<input type="checkbox"/>	Irish Traveller	<input type="checkbox"/>	Roma	<input type="checkbox"/>	Any other White Background	<input type="checkbox"/>
Black or Black Irish - African	<input type="checkbox"/>			Black or Black Irish - Any other Black Background	<input type="checkbox"/>		
Asian or Asian Irish – Chinese	<input type="checkbox"/>			Asian or Asian Irish - Any other Asian background	<input type="checkbox"/>		
Other (inc. mixed background)	<input type="checkbox"/>						No consent <input type="checkbox"/>

What is your child's religion?

Roman Catholic	<input type="checkbox"/>	No Consent	<input type="checkbox"/>	No Religion	
Muslim (Islamic)	<input type="checkbox"/>	Church of Ireland (Anglican)	<input type="checkbox"/>	Orthodox (Greek, Coptic, Russian)	<input type="checkbox"/>
Christian Religion (not further defined)	<input type="checkbox"/>	Apostolic or Pentecostal	<input type="checkbox"/>	Other Religions	
Hindu	<input type="checkbox"/>	Presbyterian	<input type="checkbox"/>	Atheist	
Baptist	<input type="checkbox"/>	Buddhist	<input type="checkbox"/>	Protestant	
Jehovah's Witness	<input type="checkbox"/>	Methodist, Wesleyan	<input type="checkbox"/>	Lutheran	
Agnostic	<input type="checkbox"/>	Evangelical	<input type="checkbox"/>	Jewish	

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Personal category data

Is one of the pupil's mother tongues (i.e. language spoken at home) Irish or English?

Yes ☐ No ☐ No Consent ☐

I consent for the special category data in the two questions and the personal category data question to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.

Signed: _____

Parent/Guardian

Date: _____

Please complete this form and return to your primary school. For further information on POD please go to the Department of Education and Skills' website www.education.ie